Class Council Responsibilities

All responsibilities will be fully supported by your staff liaison and additional information about each task will be provided as the planning process advances. This document is intended to provide a high level overview of what you can expect as a Class Council member.

- All class council members are expected to support the class giving effort with a contribution by June 30, 2015.

- All class council members are asked to make every effort to attend their class celebration during Alumni Weekend 2015, June 5-7.

**FUNDRAISING RELATED TASKS**

- Provide input on giving participation goals that will motivate your peers to make a gift.

- Provide input on the class gift designation (i.e. The College, Dean’s Fund, Odyssey Fund, Metcalf, or other option).

- Leverage university communications around special events (including giving challenges) to encourage peer support.

- Personally solicit 10-15 classmates to make a gift (via phone or alternative personalized communication).

- Be an advocate of giving back to the University.

**PROGRAM RELATED TASKS**

- Provide input on programming developed for Alumni Weekend (i.e. is there an unCommon Core topic that would resonate with your class?). Work with your staff liaison to identify Alumni Weekend (AW) events to highlight for your class.

- Coordinate a class specific event. Examples of events could include, but are not limited to:
  - Class happy hour
  - Unique online giving day that goes beyond University programming and initiatives
  - Day of service
  - Attending a Harper Lecture together as a class

- Personally invite 10-15 classmates to attend Alumni Weekend.