Reunion Committee Responsibilities

All responsibilities will be fully supported by your staff liaison and additional information about each task will be provided as the planning process advances. This document is intended to provide a high-level overview of what you can expect as a Reunion committee member.

**Outreach**

- Personally invite 10-15 (preferably by phone) classmates to attend Alumni Weekend and support your Reunion Class Gift
- Join at least two committee conference calls per fiscal year

**Plan**

- Develop and advise on communications that will motivate your class to support the University philanthropically
- Develop and advise on communications that will motivate your class to attend your Reunion celebration during Alumni Weekend
- Work with your staff liaison to identify Alumni Weekend events to highlight for your class; develop additional class specific programming as needed
- Provide input on programming developed for Alumni Weekend (i.e. is there an unCommon Core topic that would resonate with your class?)
- Provide input on a Reunion gift designation that will inspire your peers to support your class’s philanthropic goals

**Contribute**

- Support your Reunion effort with a contribution to the class gift by December 31, 2014
- Make every effort to attend your class celebration during Alumni Weekend, June 4-7, 2015